

PATIENT PARTICIPATION GROUP (PPG) MEETING MINUTESJERSEY PRACTICE Wednesday, 15th January 2025, @ 4pm

Venue: Heston Health Centre & Online

Attendees :	KD, SM, AH, RE KJ Practice staff: BK,DPT,ST, AT,GS	No Response :	JR, JB, GS
Apologies :	None		

Number	Agenda Item discussed	Action
	Minutes of last meeting was approved by chair and circulated to all PPG members after meeting.	None
1	Practice Update – <ul style="list-style-type: none">• Online appointments and also more smear weekend appointment.• Practice Open on Saturday mornings.	None
2	<ul style="list-style-type: none">• PCN update – Lots of health related events which will be promoted by the website, PPG members as well as posters in the Practice.	Practice will put posters and PPG members to promote the event too.
3	<ul style="list-style-type: none">• DNA Policy Discussed how DNA's can be a waste of appointments. Practice will be taking action as per updated Policy. Warning letters will be sent.	Policy will be updated by the Practice.
4	<ul style="list-style-type: none">• GP Survey is on the website. Overall results discussed.	PPG members suggested promoting this by messaging patients.
5	Next Meeting –TBC	Practice will inform the members within 4-6 weeks.